

BOARD POLICY

WESTERN IOWA TECH COMMUNITY COLLEGE

Series Number 202.9

Title General Organization and Operation

Emergencies

The policies of the Board are intended to provide guidance for the conduct of the affairs of the College under normal operating conditions. When there is an emergency, the Board and the Administration may need to act in a manner which is not consistent with or not in compliance with one or more of these policies. The Board reserves the right to respond to an emergency by suspending any of its policies. This policy establishes the procedures which will be followed by the Board if the Board determines that there is an emergency.

If the President of the Board or a majority of the members of the Board believe that there is an emergency which may require action by the College which is not consistent with or not in compliance with one or more Board policies, then a special meeting of the Board will be called after providing as much public notice as is practicable under the circumstances. If the President of the College believes that there is an emergency which may require action by the College which is not consistent with or not in compliance with one or more Board policies, then the President shall immediately contact the Board President or a majority of the members of the Board and request that a special meeting of the Board be held.

The special meeting of the Board may be held telephonically, provided that the Board complies with the provisions of Iowa Code Section 21.8.

At the special meeting of the Board, the Board shall determine whether an emergency exists, and if so, which Board policy or policies should be suspended.

For purposes of this policy, the term "emergency" shall mean an unforeseen event, combination of circumstances, or the resulting conditions that call for immediate action. The term "emergency" includes, but is not limited to, the following: storm, tornado, blizzard, drought, flood or water damage, earthquake or earth movement, extreme heat or cold, fire, explosion, utility failure, computer failure, damage to or destruction of a building, epidemic, quarantine, health emergency, nuclear contamination, pollution, war, strike, criminal acts, and freezing, reduction or loss of funds. Notwithstanding the definition and general description of "emergency" contained in this policy, the determination of whether an emergency exists shall be within the sole and exclusive discretion of the Board.

If the Board determines that an emergency exists, it shall then determine which Board policy or policies will be suspended. When the Board decides to suspend a policy, the Board shall state the period of time during which the policy will be suspended and shall establish the terms of a replacement policy, if any, which will remain in effect until the period of time set by the Board has elapsed. The period of time during which a policy is suspended may be lengthened or shortened by the Board at a regular or special meeting of the Board. If a policy is suspended, the suspension shall take effect immediately, unless the Board specifies otherwise. When a policy is suspended, the Board shall provide notice of the suspension and of the replacement policy, if any, by one publication in a newspaper which is general circulation in the merged area.

Date of adoption 7/17/67

Legal Reference: (Code of Iowa)

Date of last revision 7/21/86

39; 49; 260C.11, .15, .21, .28; 277

Date of current revision 1/8/96

Related Administrative Procedures and Cross References _____

Board of Director's Handbook